

BERKELEY
BUSINESS INSTITUTE



Berkeley Business Institute Course Guide

EARLY CHILDHOOD EDUCATION AND CARE

www.berkeley.edu.au

CHC30121 & CHC50121

EARLY CHILDHOOD EDUCATION AND CARE



WHY STUDY EARLY CHILDHOOD EDUCATION AND CARE?

What happens in the early years of a child's life has been shown to have an impact throughout their entire life, across all phases of life and between generations. Early childhood educators and teachers are highly skilled professionals who play a vital role in the physical, cognitive, social and emotional development of children.

There has never been a better time to start your career in early childhood education. The sector is growing, with many opportunities to develop a professionally rewarding career. Employment opportunities in early childhood are available in locations across Australia.

The knowledge and skills from your learning, including:

- ✔ First aid in an education and care setting
- ✔ Workplace and safety
- ✔ Positive and respectful relationships with children
- ✔ Babies and toddlers nurture
- ✔ Managing and responding to children and young people at risk
- ✔ Managing team diversity and effectiveness
- ✔ Planning and implementation of children's education and care curriculum
- ✔ Partnership with children's family
- ✔ Improvement in professional practice

MEDIAN YEARLY EARNINGS

Early Childhood Services Coordinator	\$71,500
Early Childhood Specialist	\$74,300
Early childhood teacher	\$77,300
Preschool assistant	\$55,500
Nanny or in home care educator	\$58,500



Hand-on and creative experience

In addition to classroom work, graduates from these courses often get the opportunity to provide their children with unique hands-on learning experiences. Instead of showing children colors on paper, they will often use other resources such as blocks, toys, sand, and water to help them learn shape, texture, colors, numbers, and elements.



A very rewarding field

Early childhood educators have the very real opportunity to make a difference in young lives, and also influence future generations. They get to ensure that children get off a good start in their lives and in their learning. They get to teach students things that they'll carry for life. They get to help children explore and succeed, and witness incredible achievements like, "I did it!" in the end.



More career options

Not only is the field of early childhood education constantly growing and expanding, it also provides an array of opportunities for those just starting out. When you choose to study early childhood education, that does not mean you are choosing a single career like a preschool or daycare teacher. Rather, the field stretches far beyond that.

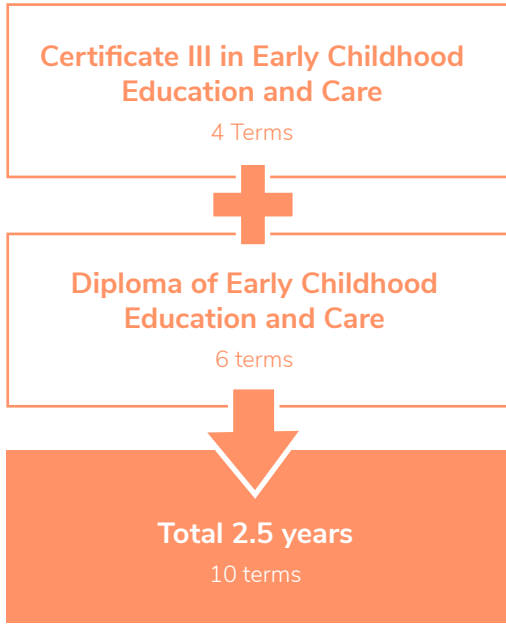


Bright career outlook

There is always – and will always be – a need for education. If you are looking for an in-demand career, with opportunities now and in the future, early childhood education is a very viable option. According to the Bureau of Labor Statistics, early childhood educators and workers can expect a bright job outlook.



COURSE PATHWAYS



FLEXIBLE ONLINE STUDY

Our online study option is available to all domestic and overseas students. This study mode is best for students who prefer a flexible schedule that matches their daily routine and to study at their own pace.

Students who enrol in our courses will have access to Berkeley Business Institute’s learning resources through our online platform ‘E-learning.’ Studying the theory component of our course online will not change the learning outcomes required by the courses.

E-learning Access

<https://elearning.berkeley.edu.au/login/index.php>

Tutorial for Virtual Class

<https://www.youtube.com/watch?v=uYYnryIM0Uw&t=1s>



WHAT CAN YOU DO ON E-LEARNING:

- ✔ On-line study and attendance
- ✔ Download study materials
- ✔ Download online study guide
- ✔ Download assessments
- ✔ Assessment submission
- ✔ Weekly online activities



CRICOS CODE: 110949J | COURSE CODE: CHC30121

CERTIFICATE III IN Early Childhood Education and Care

This qualification reflects the role of educators in early childhood education and care who work in regulated children's education and care services in Australia. They support children's wellbeing, and development in the context of an approved learning framework. Educators use a range of well-developed skills and knowledge using discretion and judgment when carrying out their work in the context of established policies and procedures. They may work independently or under the guidance of others, though in some contexts that guidance may not be on-site.

Early childhood educators work in long day care centres, family day care, pre-schools or kindergartens.

COURSE INFORMATION

DURATION **CONTACT HOURS**
52 weeks 20 hours / week

MODE OF DELIVERY

Face to face + Online +
170 hours of mandatory work placement

ENTRY REQUIREMENT

There are no entry requirements for this qualification. However, substantial work experience would be highly regarded. It is recommended that individuals should:

- be 18 years or older; and
- have completed Year 11 or its equivalent with suitable English language skills.
- International Students are also required to have an English ability at the IELTS 5.5 or equivalent.
- A working with children check is required for work placement and for gaining employment.

POTENTIAL CAREER OUTCOMES

Job roles and titles may vary across early childhood settings. Upon successful completion of CHC30121 a person could seek employment opportunities in roles such as:

- ✓ Early Childhood Educator
- ✓ Family day care educator
- ✓ Preschool assistant
- ✓ Nanny or in home care educator

QUALIFICATION STRUCTURE

HLTAID012	Provide First Aid in an education and care setting
HLTWHS001	Participate in workplace health and safety
CHCECE034	Use an approved learning framework to guide practice
CHCECE055	Meet legal and ethical obligations in children's education and care
CHCECE033	Develop positive and respectful relationships with children
CHCECE038	Observe children to inform practice
CHCECE037	Support children to connect with the natural environment
CHCECE036	Provide experiences to support children's play and learning
CHCECE035	Support the holistic learning and development of children
CHCECE031	Support children's health, safety and wellbeing
CHCECE032	Nurture babies and toddlers
CHCPRT001	Identify and respond to children and young people at risk
CHCSAC009	Support the holistic development of children in school age care
CHCECE030	Support inclusion and diversity
CHCECE054	Encourage understanding of Aboriginal and/or Torres Strait Islander peoples' cultures
CHCDIV001	Work with diverse people
CHCECE056	Work effectively in children's education and care

WORK PLACEMENT

Students are required to participate in a minimum of 170-hour practical placement within an accredited early childhood education and care service.

Students are responsible for finding their own work placement however BBI has agreements with different Childcare centres which students may contact if they can't find their own.

PATHWAYS FROM THE QUALIFICATION

After achieving this qualification candidates may undertake CHC50121 Diploma of Early Childhood Education and Care or a range of Diploma level qualifications within the CHC Community Services Training Package, or other Training Packages.



CRICOS CODE: 110950E | COURSE CODE: CHC50121

DIPLOMA OF Early Childhood Education and Care

This qualification reflects the role of educators in early childhood education and care who work in regulated children's education and care services in Australia. Educators at this level are responsible for designing and implementing curriculum that meets the requirements of an approved learning framework and for maintaining compliance in other areas of service operations. They use specialised knowledge and analyse and apply theoretical concepts to diverse work situations. They may have responsibility for supervision of volunteers or other educators.

Early childhood educators work in long day care centres, family day care, pre-schools or kindergartens.

COURSE INFORMATION

DURATION **CONTACT HOURS**
78 weeks 20 hours / week

MODE OF DELIVERY

Face to face + Online +
285 hours of mandatory work placement

ENTRY REQUIREMENT

Entry to this qualification is limited to those who have completed the following units:

- CHC30121 Certificate III in Early Childhood Education and Care, or

• CHC30113 Certificate III in Early Childhood Education and Care, or
It is recommended that individuals should also:

- be 18 years or older; and
- have completed Year 11 or its equivalent with suitable English language skills.
- International Students are also required to have an English ability at the IELTS 5.5 or equivalent.
- A working with children check is required for work placement and for gaining employment.

POTENTIAL CAREER OUTCOMES

Job roles and titles may vary across early childhood settings. Upon successful completion of CHC50121 a person could seek employment opportunities in roles such as:

- ☑ Early Childhood Educator
- ☑ Family day care educator
- ☑ Preschool assistant
- ☑ Nanny or in home care educator
- ☑ Room leaders
- ☑ Nominated or authorized supervisor for a Centre under 29 children

QUALIFICATION STRUCTURE

CHCMGT003	Lead the work team
CHCDIV003	Manage and promote diversity
BSBTWK502	Manage team effectiveness
CHCECE044	Facilitate compliance in a children's education and care service
CHCECE049	Embed environmental responsibility in service operations
CHCECE047	Analyse information to inform children's learning
CHCECE048	Plan and implement children's education and care curriculum
CHCECE046	Implement strategies for the inclusion of all children
CHCECE043	Nurture creativity in children
CHCECE045	Foster positive and respectful interactions and behaviour in children
CHCECE050	Work in partnership with children's families
CHCECE042	Foster holistic early childhood learning, development and wellbeing
CHCSAC010	Foster holistic learning, development and wellbeing for school age children
CHCECE041	Maintain a safe and healthy environment for children
CHCPRP003	Reflect on and improve own professional practice

WORK PLACEMENT

Students are required to participate in a minimum of 285-hour practical placement within an accredited early childhood education and care service.

Students are responsible for finding their own work placement however BBI has agreements with different Childcare centres which students may contact if they can't find their own.

PATHWAYS FROM THE QUALIFICATION

After achieving this qualification candidates may undertake Higher Education pathways exist depending on the university, courses include Bachelor of Early Childhood Master of Teaching (Birth to 12 years old).



Flexible study options

33% of the courses are delivered online that gives you flexibility at your suitable time



Multi pathway entry

Successful completion will entry into higher education of child education and care courses.



Student support

Students are satisfied with the support they received at their institution, whether enrolment systems, learning advice, careers advisors and health services were available and helpful.



Teaching Quality

All the students are satisfied with the teaching they have received



Campus futures

Modern and up-to-date new campus with mutipal facilities which located in Sydney CBD, closed to transports, mall and restaurants.



Learner Engagement

Students are satisfied with their engagement with learning at their institution and whether they had a sense of belonging at their institution.

ORIENTATION AND ENROLMENT

Orientation is usually held on the Thursday prior to the course commences dates and starts at 9.00 am. It is compulsory for all new newly arriving international students. At orientation, students will get to meet our friendly staff, have a tour of the campus, receive their timetable, their student ID card and have a chance to ask any questions about the course and living in Australia. Students will be provided with the information they need to know about BBI and links to all the forms they will need whilst studying with us.



STUDENT SUPPORT

To assist you while studying at BBI, we have student welfare officers who provide on-going support services to students. The student welfare officers are friendly and they can give personal advice and assistance to students in many areas including academic advice, student visas, health insurance, welfare, social activities and effective study methods. They are also the initial point of contact for all students.





START YOUR STUDY JOURNEY WITH US

STEP 1: CHOOSE A COURSE

Check out our course outline and entry requirements at www.berkeley.edu.au

STEP 2: COMPLETE ENROLLMENT FORM

Download and complete the Enrolment form. Read the terms & conditions and Student Handbook, these available from our website.

Enrolment Form 

Student Handbook 

STEP 3: PROVIDE RELEVANT DOCUMENTS

Attach all relevant documents. For example

- Certified copies of passport
- Education qualifications
- English qualifications
- Working experience (if relevant)
- RPL application (if relevant)

STEP 4: SUBMIT YOUR APPLICATION

Return your application form and the necessary documents to :
Berkeley Business Institute
Suite 2, Level 1 , 338 Pitt St. Sydney NSW 2000 AUSTRALIA
OR email to : info@berkeley.edu.au

STEP 5: RECEIVE AN OFFER LETTER

Upon receipt of your Enrolment Form and supporting documents, an interview will be conducted by a member of the Institute's Admission Team or a delegate to assess on your suitability to the course that you have applied for.

If your application is successful you will receive a letter of offer for you nominated course along with a written agreement. When we receive your signed student agreement and fees, we will send you an electronic Confirmation of Enrolment(eCoE). This eCoE is used to apply for your student visa. Once the visa is granted, you are ready to go!

YOUR SAFETY IS OUR FIRST PRIORITY

Our campus is registered as a COVID safe business. Our students' and staff safety is our highest priority. In light of the COVID 19 pandemic, Berkeley Business Institute provides the opportunity for you to attend support classes by attending campus while maintaining social distancing or by joining the live online lectures remotely via video conferencing. Our friendly staff are also here to support !

Timetable:

The Online Class timetable may differ from the actual(face-to-face) class timetable. The nature of student support and engagement may also vary during this online delivery period.

Please contact the college if you have any enquiries regarding the mode of delivery and the timetable



BERKELEY

BUSINESS INSTITUTE

Make Quality Education

Fair and Accessible

CONTACT WITH US

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